



new hampshire

## **WOMEN'S FOUNDATION**

### **How to Apply for a Community Grant**

**Step One:** Create an account in Submittable with your email and password.

**Step Two:** Once you are in the Submittable System, you will be asked to complete an eligibility quiz. If you are found eligible to apply, you'll be directed to start your application. Here is a preview of the eligibility questions:

- Is your application focused on serving women, girls and gender expansive people in New Hampshire? Check if "yes".
- Are you an inclusive organization which does not discriminate against individuals from historically marginalized communities? Check if "yes".
- Is your organization open to all people regardless of religious orientation and does not promote a specific religious ideology? Check if "yes".
- The New Hampshire Women's Foundation is a pro-choice organization. Can you confirm that your organization does not discourage people from accessing a full range of reproductive and sexual health choices? Check if "yes".

**Step Three:** After completing the preliminary information about your organization, answer the 5 application questions below, being sure to stay within the word limits. Be sure to include the requested attachments, such as budgets and a list of board members. [Note: Because this is password protected, you will be able to save your application. No need to complete it all at once - you can come back to it later.]

1. **Project Executive Summary (100 words):**Please briefly describe your project, its importance and the results you expect from this work. Please indicate what funding will be used for, and the number of people impacted.
2. **Need (250 words):**Describe the need or opportunity (community or organizational) for your proposed work. Why is now a strategic time for the New Hampshire Women's Foundation to invest in this work?
3. **Project Description (250 words):**Briefly describe the project/proposed work, including major activities, timetable and staff qualifications related to the work.
4. **Results (250 words):**If your project is successful, what will be different as a result of your work? What outcomes do you expect? How will you track them?
5. **Sustainability (250 words):**If this work is ongoing, how will you sustain the work beyond this grant? If it is not ongoing, how does it advance organizational goals and/or produce significant community benefit?
6. **Is there anything else we should know? (150 words)**

**Start your application by clicking the button on our website.**